No.:CUJ/GA/26/2016/1481

Date: 18.8.23

## **OFFICE ORDER**

For smooth function of the Academic matters, two faculty members are deputed to assist Dean – Academic Affairs Office as Associate & Deputy Deans:

- 1. Dr. Rabindranath Sarma, Associate Professor
- 2. Dr. Sushil Kumar Shukla, Assistant Professor

Dr. Rabindranath Sarma will monitor the regular class schedule of faculty members and Dr. Sushil Kumar Shukla will assist Dean Academic Affairs related to academic policy matters including downloading materials, preparation of reports, etc.

Both the faculty members will report the Dean-Academic Affairs.

This issues with approval of the Hon'ble Vice Chancellor.

Sd/-REGISTRAR

Copy for information and necessary action to:

- 1. All Deans of Schools
- Controller of Examinations & Librarian
- 3. Director-IQAC / Dean-Acad. Affairs / Dean-R&D / DSW
- 4. OSD (Acad.Admn.) / CPB
- 5. All Heads/Coordinators of Departments
- 6. DRs / ARs / PRO I/c Purchase / I/c Estate / I/c Tech. Cell / I/c EE / I/c Health Centre /
- 7. Technical Cell I/c for University Website
- 8. Concerned faculty members
- 9. PS to Vice Chancellor, PS to Registrar & PS to Finance Officer
- 10. Notice Board, Concerned File & Guard File

REGISTRAR